

RFP LOGAN CANYON ROAD PATHWAY DESIGN

Questions & Answers

April 5, 2018

This information is hereby attached to and made part of the Request for Proposal documents

1. Can we include a cover letter? **Answer: Yes.**
2. The evaluation of proposals indicates that it will be based on consultant qualifications, experience, with similar projects, and references. Where would you like that information to be included in the proposal? Could an additional page added to include that information? **Answer: Yes, an additional page is acceptable.**
3. Can additional information be added to items 7 and 8 (page 4 of 16)? **Answer: Yes.**
4. At the Pre-Bid meeting it was mentioned that we could use both sides of the paper. To clarify, that means we can have 2 pages for personnel and 4 pages for tasks to be performed, etc., correct? **Answer: Yes.**
5. Geotechnical – With the risk of unstable soils and hillside, do borings need to be collected above the wall area and slope stability analysis performed?
 - a. If so, do we need to provide a full geotechnical analysis report?
 - b. What standard should be followed in providing that?**Answer:**
 - a. **The consultant is to provide a full geotechnical analysis report;**
 - b. **Standard: meet long-term sustainability for construction, operations, and maintenance to support hillside stability. The report should at a minimum address soil types (by boring) at depths typical for hillside stability, current and historic water tables, bearing capacity, slope stability, and friction. The consultant will determine specific details for a retaining wall structure based upon its geotechnical analysis.**
6. Do all deliverables need to be in dwg format? **Answer: No, however, consultant needs to assure the City receives all design details, notes, etc. in any conversion process.**
 - a. Can the design be performed in another format and converted over to be provided to the City? **Answer: Yes.**
7. How many meetings should we expect during construction?
 - a. Would those include a Precon, substantial completion walk-thru, and final walk-thru?
Answer: For construction package, once per week (up to 24 meetings). Prior to construction: one meeting for pre-construction; for substantial completion: one meeting (this meeting is considered as part of the construction meetings package), and for final inspection: one meeting (this meeting is considered as part of the construction meetings package).

8. How often do you want to hold construction meetings? **Answer: Once per week.**
9. What is the level of effort expected for the construction observations – full-time or part-time? **Answer: Part-time.**
 - a. If only part-time, how many hours per day should be expected? **Answer: One hour per working day.**
 - b. How many construction days should be assumed for observation? **Answer: 180 days.**
 - c. At the pre-bid it was mentioned that it is “construction management not observation”. The consultant is only there once per week for a visit. Please clarify. **Answer: Observation on site is one hour per working day for the duration of the construction period. Construction management desired under this RFP is for the consultant to be available to the contractor and City for review of the design plans, address issues that arise in the field, communicate with City personnel assigned to the project and with the quality control/materials testing firm identified by the contractor for this project.**
 - d. How much time should the once a week site visit be? **Answer: No more than one hour per week.**
10. What are the materials testing requirements for the selected consultant?
 - a. Do we assume quality control testing by the contractor and quality assurance (QA) testing by Logan City, based on the pre-bid meeting discussion? **Answer: Yes, quality control testing by the contractor; QA testing as determined by Logan City.**
 - b. If not, what materials would requires QA testing and to what frequency? **Answer: Review by consultant and approval by Logan City.**
11. What construction submittals will be reviewed and accepted by Logan City? **Answer: All submittals to be review by consultant and approval by Logan City.**
12. What construction submittals will be reviewed and accepted by the consultant? **Answer: All submittals to be review by consultant and approved by Logan City.**
13. What CEM documentation will be expected? **Answer: correspondences, meeting minutes, construction submittals, change orders, RFIs, testing results.**
14. Do the as-built drawings need to be in CAD or just hand written on a plan sheet? **Answer: written on plan sheet is sufficient.**
15. Will the City require snow storage in the consultant’s design? **Answer: Yes, consultant will need to design for storage in the project for the north side of Canyon Road from 600 East to 500 East.**

End of Questions